

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

March 13, 2013

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Anthony Hyde and Commissioner Earl Fisher.

Commissioner Heimuller called the meeting to order.

RECOUPING COUNTY COSTS FOR USE OF COUNTY PROPERTY:

Sarah Hanson, Cynthia Zemaitis, Bill Potter and Glen Crinklaw were present to discuss the many requests received to use county facilities, i.e. the old Courthouse and Plaza and whether a process needs to be in place so that the County can at recoup the actual expenses involved in handling such requests. It was suggested and discussed that the Parks Department oversee these types of requests. Glen agreed that it would make sense for the Forest, Parks & Recreation Department to handle these requests because they already have a good process in place for Parks reservations this would be a good fit. Glen will work with Cynthia and Bill to outline a process for the use of all county facilities and bring a recommendation back to the Board for consideration.

PRESENTATION FROM COUNTY ASSESSOR'S OFFICE:

The full County Appraisal staff, among others, came before the Board to give a power point presentation that was created for and presented at the OSACA Winter work session this past January. It reflected the changes made to the appraisal process in the last few years, creating a positive team-oriented environment in the office that has increased efficiency and productivity.

CCDA ADMINISTRATOR POSITION:

Jean Ripa and Sarah Hanson were present to review the proposal for a new part time position - Columbia County Development Agency (CCDA) Administrator. Jean explained that the expense for this position would be completely covered by revenues from the CCDA, which are not available for other uses. After review and discussion, Commissioner Hyde moved and Commissioner Fisher seconded to approve the creation of the position of CCDA Administrator and assign to salary range E02. The motion carried unanimously.

//
//
//
//
//
//
//

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 13th day of March, 2013.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Henry Heimuller, Chair

By: _____ t _____

Anthony Hyde, Commissioner

Staff Meeting Minutes

3/13/13

Page 3

By: _____

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh,

Board Office Administrator